

Kentlake High School
Senior Graduation
Handbook

Class of 2024

February 2024

Dear Parents and Guardians of the Class of 2024:

Calendar of Events:

October 5	Jostens purchases begin. Information mailed home to families to place orders.	Greg Kaas Gregory.Kaas@kent.k12.wa.us
October	Senior credit checks with counselors	Student Services (253)373-4910
November	Fall Senior Graduation Review	Student Services (253)373-4910
December 7	Yearbook Photos Due- December 7; email has been sent out. New system with a personal link.	Suzanne Rychlik kentlakeyearbooksubmissions@gmail.com
December 31	FAFSA and WAFSA Application Open	Kathy Morrisson Katherine.Morrisson@kent.k12.wa.us
February 2	Senior Memory Maker Payment due February 2	Suzanne Rychlik kentlakeyearbooksubmissions@gmail.com
February	Winter -Graduation requirement review. Notifications to parents whose students are not on-track for graduation.	Student Services (253)373-4910
February 23	Senior Baby Pictures Due February 23	Suzanne Rychlik kentlakeyearbooksubmissions@gmail.com
Link Updated! March 1	Senior Where to Next Due March 1	Suzanne Rychlik kentlakeyearbooksubmissions@gmail.com
March 1	Senior Memory Maker Due March 1	Suzanne Rychlik kentlakeyearbooksubmissions@gmail.com
April 2	Cap & Gown Pick Up at Kentlake	Alli Humphreys & Greg Kaas Allison.Humphreys@kent.k12.wa.us Gregory.Kaas@kent.k12.wa.us
April 18	Senior High School and Beyond Plan (Graduation Requirement) DUE	Kirsten Roberts-Hunkovic Kirsten.Roberts-Hunkovic@kent.k12.wa.us
Updated! May 9	Last day to register for Edgenuity classes in order for them to be completed by graduation	Student Services (253)373-4910
May 1	Senior Class Meeting during Homeroom	Greg Kaas Gregory.Kaas@kent.k12.wa.us
May 1	Staff Speaker/Ushers Nominations	
Updated! May 1 - 17	Pick-up for Prom guest contracts begins	Main Office Rachel.Burton@kent.k12.wa.us

		Gregory.Kaas@kent.k12.wa.us
May 9	Last day make payments by check	Cashier/Bookkeeper Lisa.Kaschmitter@kent.k12.wa.us
May 13	Prom court nominations begin	Damion Beverly Damion.Beverly@kent.k12.wa.us
May 10	Prom tickets go on sale	Cashier/Bookkeeper Lisa.Kaschmitter@kent.k12.wa.us
May 10	Senior Brunch tickets go on sale	Cashier/Bookkeeper Lisa.Kaschmitter@kent.k12.wa.us
May 17	Deadline to submit photos to Senior Slide Show	kentlakeseniors@gmail.com

UPDATED

June 7	Graduation Rehearsal	Greg Kaas Gregory.Kaas@kent.k12.wa.us
UPDATED! June 7	Senior Brunch	Damion Beverly Damion.Beverly@kent.k12.wa.us
June 8	Graduation Caps	Greg Kaas Gregory.Kaas@kent.k12.wa.us
June 8 at 8:00pm	Graduation	Greg Kaas Gregory.Kaas@kent.k12.wa.us
June 8	Graduates from other KSD High Schools	Student Services (253)373-4910
July 1	Final Transcripts	Student Services (253)373-4910
July 10	Diplomas	Student Services (253)373-4910
	Post-Graduation Non-Grad Notifications	Counselors
	Calendar of Events	

Jostens Purchases Begin

Mandatory Senior Class Meeting

Seniors will meet in the PAC during Homeroom on Wednesday, May 1st to discuss finishing strong, nominating staff speakers/ushers, graduation info with Jostens, grad party, grad walking partners, senior graduation speaker information, prom, and vote for Heart of the Falcon Awards.

Staff Speaker/Ushers Nominations

The class of 2024 will have the opportunity to select staff that will be part of their graduation ceremony: the staff speaker, ushers and staff that will hand seniors their diplomas. Students will receive a survey at the Senior Class Meeting.

Graduation Walks

Seniors will have the opportunity to participate in graduation walks at our feeder elementary schools. These opportunities will take place the week of June 3-7. Please see the daily Falcon Facts for a list of schools and dates.

Fines

Parents and students are expected to log on to the Online Payment system to verify outstanding fines. Direct link: <https://wa-kent.intouchrecepting.com/>. Fines can be paid directly on the site or with the cashier. Questions regarding fines can be emailed to the Cashier at Lisa.Kaschmitter@kent.k12.wa.us. She will review records and reply with any updated information/clarification. Addressing this information prior to Thursday, May 30th will make the graduation process much easier!

Yearbook Distribution

Pre-purchased yearbooks will be distributed sometime in June (exact time TBD depending on when the books are delivered). This is early distribution and students must have all fines cleared to pick up their books. ID is required to pick up your yearbook!

For those who did not pre-purchase yearbooks, there will be a limited quantity of yearbooks available in June on a first come, first served basis. Students that are clear of all current fines may purchase a yearbook for \$75.00. The date is yet to be determined. All sales will be cash/debit/credit only.

Senior Finals

Senior Finals (1, 3, 5): June 3rd

Senior Finals (2, 4, 6): June 4th

Senior finals will be an hour long. There will be no adjustment to the bell schedule. Students will complete finals in periods 1,3 and 5 on June 3rd, 2024, and in periods 2, 4, and 6 on June 4th, 2024. Teachers will provide students with specific details for their class.

Senior Awards Night: Monday, June 3rd at 7:00pm

Kentlake will honor their senior award winners on June 3rd @ 7:00pm in the Kentlake Performing Arts Center. Friends and family of invitees are welcome to attend. Award recipients will receive an invitation. Please RSVP to Mrs. West in the Main Office.

Senior College and Career Signing Day: June 5, 2024, during Homeroom

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continuing to 2-year, 4-year, apprenticeships, internships, careers, or military.

Mandatory Graduation Rehearsal: June 7 at 7:30am in the PAC

There is a mandatory graduation rehearsal here at Kentlake! It is a requirement to attend to participate in the graduation ceremony! The rehearsal is on June 7th from 7:30am until 10:00am. All seniors need to report to the PAC at 7:30am ±do not be late!

Senior Brunch ±June 7 at Black Diamond Bakery

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at the Black Diamond Bakery from 11am until 1pm on June 7, 2024.

Senior Brunch tickets will be available to purchase from Monday, May 10th to Thursday, May 23rd during regular Cashier hours. There are a limited number of tickets available, and they must be purchased in advance.

- x **The cost is estimated at \$12.00 per ticket.**
- x All fines must be clear prior to purchase.
- x Sales will end on THURSDAY, May 23rd at 2:40pm (to provide a headcount to the caterer)
- x Senior Brunch will be held at Black Diamond Bakery on Friday, June 7th (11:00 to 1:00) following graduation rehearsal.
- x You must provide your own transportation to the event *Students are encouraged to carpool.*
- x This event is for seniors only *Tickets are limited.*

Graduation Walking List Finalized

Students can share their graduation experience with a walking partner. Students may have one walking partner and they indicate this choice on their senior survey. Students who do not choose a walking partner will be appointed someone. The order in which students will enter the ShoWare for graduation will be finalized on Monday, June 3rd at 3:00pm. NO CHANGES will be made after this time. NO EXCEPTIONS.

Parents Notified of NonGraduate Status

By 3:00pm on May 30th, counselors will contact parents to tell them a student has not met a graduation requirement and will not be able to earn their diploma. They will wori0mQq0.00000912 0 612 73a aduation

Graduation Caps

Students are permitted to decorate their caps to reflect their family, their future educational/career goals, and their individual graduation accomplishments. The decorations must meet the following requirements:

- x They must be flat to the cap and cannot stand up; they may not be 3D.
- x Lights are not allowed.
- x Controversial statements, references to sex, drugs, alcohol, nudity, etc. will not be allowed.
- x This is not a forum for political statements.
- x The principal has the final say on what is or is not appropriate. There will be no arguing, or you will not walk in the ceremony.

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provided a blank cap at a cost of \$30.00 and your decorated cap will be confiscated. This is a formal ceremony. Cap decorations are intended to acknowledge student's individual accomplishments. Cap decorations should not deter from the formal tone of this ceremony.

Graduation

Senior Graduation will be held on June 8, 2024, at 8:00pm at the ShoWare Center.

Each senior will be allotted 10 graduation tickets. We are not able to give or sell additional tickets. Tickets will be distributed starting June 5th, 2024, during lunches in the commons at the designated tables. To receive tickets, seniors must be:

- x Grade/credit eligible (verify with Student Services)
- x All fines and obligations must be cleared.

To participate in graduation, you **must** be present at the graduation rehearsal at Kentlake the day before. If you have a conflict with a Running Start final, please call the Athletics/Activities Office at 253-373-4923.

Tickets are not given out at ShoWare. All tickets must be picked up by 3:00 p.m. on Friday, June 7th. **ONLY** students can pick up their tickets. ID is required to pick up your tickets. Tickets will only be picked up by seniors.

Parking is always a challenge at the ShoWare, as is the traffic. Families are strongly encouraged to carpool as much as possible. Parking is available in the lot around ShoWare and across the street in overflow parking. Here are the [directions from KL](#) to ShoWare.

ShoWare does not allow bags into the building UNLESS it is a clear bag.

[ShoWare Center Bag Policy](#)

Kentlake has clear bags available for purchase through the [Cashiers Office](#).

Graduates from other KSD High Schools

Kent Virtual Academy, Kent Laboratory Academy, and iGrad graduates, who have spent the majority of WKHLU KLJK VFKRRO WLPH DW . HQWO DNH FDSG ZD QN LQ . HQ V OD MUST contact Kentlake Student Services at 253-373-4910 to be added to the walking list. PLEASE NOTE: Students from KVA, KL \$ DQG L*UDG ZLOO QRW EH LQFOXGHG LQ HQ Program as Kentlake is not their home schdo

Final Transcripts

Students continuing their education this fall will need to request their final transcript through the [Parchment.com](https://www.parchment.com) website to be sent to two- and four-year colleges, the military and technical schools. Final transcripts will be ready to send on Monday, July 1, 2024. If you would like to receive an official final transcript for future use, please fill out this [form](#) by June 21st and your transcript will be available for pick up with your diploma. Transcript requests received after July 31st will be charge a fee per Kent School District Procedure 3520P

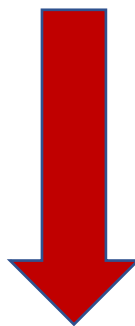
Diplomas

Diplomas will be available for pickup beginning Wednesday, July 10th in Student Services. To ensure delivery of diplomas, they will not be mailed. All fines must be paid prior to diploma pick up (cash or FDVKLUHUV FKHFN RQO\ 'LSORPD LVVXGDFH ZLOO EH GHWH PLO line course grades, Running Start grades, late test scores, etc. Summer office hours will be in place, please check the Kentlake website or call (253) 373-4900 or (253) 373-4910. Please contact the Kentlake Registrar, at (253) 373-4930 if you have questions.

PostGraduation: NonGrad Notifications

Students who did not earn their diploma will receive official notification in the mail mid-June. Running Start students who may have walked during the graduation ceremony but did not earn passing grades in required classes, will receive notification of non-graduation status the last week of June.

Calendar of Events



Calendar of Events

May				2024		
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Senior Class Meeting	2	3 Snow Day	4
5	6 Senior Speaker sign-up due date	7	8 Senior Speaker Tryouts	9	10	11
12	13	14	15	16	17	18
19	20	21 Falcon Awards	22	23	24 Snow Day- No School	25
26	27 NO SCHOOL	28	29	30 SADD Assembly	31 Prom	

June				2024		

23	24	25	26	27	28	29
30						